



K O R E S E
conventions & events

KORESE Convention & Event Service GmbH
Kornhausgasse 4
88212 Ravensburg
GERMANY

TRAVEL EXPENSES – REIMBURSEMENT

Please find following a list of my travel expenses, for the convention listed below.
I am aware that the costs can only be refunded, if a fully signed employer's consent, authorising my attendance at the meeting is on file.

Last name, first name: _____
Clinic address: _____

Bank Account:
 private Account Bank Name: _____
 corporate Account Street: _____
 ZIP / City: _____
 BIC/Swift: _____
 Account No./ IBAN: _____
 Account Holder: _____
 Street: _____
 ZIP / City: _____

Title of the Event: _____
Date and Venue: _____
VOUCHER-ID: _____

Registrations Costs (in €)*: Registration: _____
 Flight / Train: _____
 Taxi / rental car: _____
 Car (0,30 €/ km): _____
 Other: _____

 Total: _____

*The bill recipient of aboe listed services is obliged to keep the invoice for tax purposes for 2 years

Place, Date

Signature of Participant